

OLIVENHAIN PIONEER

"PIONEERS OF TODAY, LEADERS OF TOMORROW"

A CALIFORNIA DISTINGUISHED SCHOOL | AN APPLE DISTINGUISHED SCHOOL



8000 Calle Acervo Carlsbad, California 92009
760-943-2000

DISCIPLINE PLAN: 2020-2021

OPE enjoys the well-deserved reputation of providing a safe, nurturing environment that supports students' learning and growth. To help maintain this environment, we are providing you this copy of our school rules and consequences so that you can review them with your child. We believe that when students know what is expected, and their effort is rewarded, they behave accordingly and develop strong citizenship skills.

Our top five school rules reinforce our belief that each student has a right to learn and each teacher has a right to teach. Each student will:

1. Be kind, considerate, and cooperative.
2. Respect self, others and property.
3. Be on time and prepared to learn.
4. Respect the learning and teaching process.
5. Be positive.

The following questions guide our decisions and actions: Is it kind? Is it safe? Is it courteous? Is it fair? Would I want others to treat me this way? Can I be proud of my actions?

Students are expected to follow the rules outlined in this Discipline Plan. Students who consistently do so will earn the respect of their teachers and their peers, as well as opportunities for rewards and recognition. Consequences for disregarding the rules may include: a parent contact, written apologies, behavior contract, reduction of recess, time out during part of lunch recess, a meeting with the principal, after-school detention, "in-school" suspension, suspension from school, or expulsion---depending on the offense.

The staff at OPE is committed to doing everything possible to ensure a safe and positive learning environment to support your child's academic achievement and character development. You are the most important person in your child's life, so it is important that we work together to support the Discipline Plan outlined here.

Please review with your child all of the information contained in this document, **then sign and return the last page to school.**

Olivenhain Pioneer Elementary: School-Wide Rules 2020-2021

Respect and Safety Rules

- Students do not disrupt the orderly classroom or school environment.
- Students are courteous & respectful towards teachers, students, staff, and volunteers.
- Students keep their hands, feet, and objects to themselves.
- Students use restrooms properly and do not play by or in them.
- Students do not use profane, vulgar, or offensive language. They do not use unkind or hurtful words.
- Students respect and care for all school property.
- Students do not bring dangerous items to school that can be used harmfully (including laser pointers).
- Students are honest in schoolwork and on tests. No plagiarism.
- Students do not behave in ways that are dangerous, threatening, or hurtful such as fighting, teasing, name calling, pushing, tripping, acting in any way that is hurtful to another person or any other type of bullying behavior.
- Students dress appropriately.
- Students are not absent or tardy, except for unavoidable, legally excused reasons.
- Students remain in school the entire school day.
- Students may not be in a classroom, pod area, or the media center without the supervision of a staff member.
- Students must have a pass to leave their classroom or enter the office. They should go directly to their destination, and then return to class.

Bullying or Bully Behavior

Olivenhain Pioneer is a “Bully Free” school. Our students will receive a quality education free from harassment, intimidation or bullying. Harassment, intimidation or bullying can take many forms including: sarcastic remarks, exclusion, slurs, rumors, jokes, innuendos, demeaning comments, drawing cartoons, pranks, gestures, physical attacks, threats, or other written, oral or physical actions. In order to ensure that that bullying does not happen at OPE, the following rules will be enforced:

1. No teasing, calling each other names, or put downs.
2. No shoving, kicking, punching or hitting.
3. Students will help others that are being bullied by speaking out or getting adult help (whichever is appropriate for the situation).
4. Extra effort should be made to include everyone in games and activities.
5. Saying “I was just kidding” after saying something hurtful or mean to another student is not an excuse that is tolerated at OPE.

Students exhibiting bully behavior will receive a phone call home and a consequence (depending on the situation).

Dress Code

Students must wear appropriate shoes and clothing at all times at school –regardless of the weather. Clothing or items that are unsafe or display vulgarity, profanity, sexual innuendos; promote violence or prejudice; or advocate/advertise drugs, tobacco, or alcohol, are not allowed. Students may not wear make-up at school, except on designated days. Clothing must cover and conceal midriff and underwear. Heel height of shoes may not exceed two inches. Shoes should be appropriate for daily physical education. No wheels are allowed in shoes.

Arrival/Dismissal/Leaving Early

- Students are not allowed on grounds before the 7:45 a.m. bell. They must be lined up with their classes at 8:00 a.m. All students must enter through the front gates. All parents and visitors must sign in, in the office, when arriving on campus and must wear a **visitor’s badge** if they plan to remain on campus. Please enter by the front door only when entering the school during school hours.
- Any student leaving the school grounds before dismissal must be signed out by a parent or authorized adult. *Please don’t disrupt class to leave within the last 15 min. of the day.*
- Students should make arrangements for being picked-up from school or going home with a friend *before* coming to school. Avoid using the office phone.
- Only 3rd-6th grade students may ride bikes to school. All riders must have a lock, wear a fastened helmet, and park their bikes in the designated, fenced-in area. All riders must walk their bikes on Calle Acervo when walkers are present.
- No skates or skateboards may be ridden to school or on school grounds.

Toys, Electronics, and Valuables

Students may not bring toys, electronic games, or trading cards to school. Items brought to school for “sharing time” are to remain in the classroom and should not be brought onto the playground. Anything brought from home is brought at your own risk, realizing that items can be misplaced, lost, or stolen when on the school campus.

Cell Phones

Cell phones must be turned off during school hours. All cell phones must be powered off before students enter the gates and if they need to make a call before or after school it must be done outside the gates. The school is not responsible for cell phone abuse, loss or theft. Cell phones found turned on during the school day will be confiscated and parents will be asked to pick them up from the teacher or the front office.

Lunch Rules

1. Lunch bags and boxes should be labeled with students’ names.
2. Glass containers and soft drinks are not allowed.
3. Students are to walk to the lunch area with their teacher.
4. Playground equipment is not allowed at the lunch tables.
5. Students must sit at assigned tables with their class.

6. Students must sit at least 10 minutes at their tables before being excused.
7. Students are allowed, with permission, to buy a snack and then come back and sit down to finish it during the 10 minute period. Limit of 2 snacks.
8. Students may not begin eating food until seated.
9. Students may not walk or run with food in their mouths.
10. Students are expected to talk quietly and keep hands, feet, and food to themselves.
11. To be dismissed after the first 10 minutes, students need to:
 - ❑ make sure their area is clean
 - ❑ remain seated
 - ❑ raise their hand
 - ❑ wait to be individually dismissed by an adult
12. Students must throw trash in appropriate recycling or trash containers *when dismissed*.
13. Students must *walk* from the lunch area to the playground after being dismissed.

Playground Rules

In order to have a fun, safe recess, all students will observe these rules:

- Follow adult directions the first time they are given.
- **Food is not allowed on the playground.**
- Students should play in the designated areas for their grade, as indicated by staff. Track and fields are shared. Handball courts are used as followed:
 - Northern wall 1st and 4th
 - Middle wall 2nd and 5th
 - Southern wall 3rd and 6th
 - On Fridays, each grade uses one side of the designated wall.
- ***Play games by OPE Rules only.***
 1. Play fair: if you are “out”, go to the end of the line.
 2. Be ready to play when you enter a game.
 3. No “Time Out”! A play may be interrupted for interference only.
 4. Never give “Cuts” to anyone.
 5. Stand behind the line while waiting for your turn.
 6. **Everybody plays, or nobody plays. (No “Closing” games).**
 7. No “Do Overs.”
 8. Play the same on everybody (no playing “easy” on your friends).
 9. **Solve disputes using “Walk, Talk, or Rock, Paper, Scissors.”**
 10. Lines are out in all games.
 11. No running on the blacktop except for P.E. and basketball.
 12. No “Tag” or “Pegging” games.
 13. No football, except during P.E., or when supervised by “Extreme Lunch”
- A count of 30 is used when waiting for bars or swings. Face the blacktop when swinging on the swings. No twisting and spinning on them.
- Hands are the last things to leave the bars.

- Use appropriate language: no put-downs, profanity, or rude words or actions.
- Use playground equipment in the correct manner and for its intended use.
- Bounce balls on the backboards, not against the buildings.
- Use restrooms as needed, but not as play areas.
- Play equipment brought from home is not appropriate for recess time.

Classroom Discipline

Students must follow classroom and school rules, and the directions of teachers and staff.

Teachers are responsible for establishing classroom expectations and assigning consequences for misbehavior. Students who commit repeated or serious infractions may be sent to the office for further disciplinary action. Disciplinary action may include: detention for part of recess, parent phone calls or meetings; apologies/restitution; time in the office, and suspension or expulsion for serious offenses.

*Behavior that violates statutes of the California Education Code could result in suspension or expulsion.

Offenses that May Result in Suspension or Expulsion under Ed. Code 48900

- Caused, attempted to cause, or threatened to cause physical injury to another person.
- Possess, sell, or otherwise furnish any firearm, knife, explosive, or other dangerous object.
- Unlawfully possess, use, sell or otherwise furnish or been under the influence of, any controlled substance.
- Unlawfully offer, arrange, or negotiate to sell any controlled substance.
- Commit robbery or extortion.
- Cause or attempted to cause damage to school property or private property.
- Steal or attempt to steal school property or private property.
- Possess or use tobacco.
- Committed an obscene act or engaged in habitual profanity or vulgarity.
- Had unlawful possession of or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia.
- Disrupt school activities or otherwise willfully defy the valid authority of supervisors, teachers, school officials, or other school personnel engaged in the performance of their duties.
- Knowingly receive stolen property or private property.
- Possess an imitation firearm.
- Commit or attempt to commit a sexual assault.
- Harass, threaten or intimidate a pupil who is a complaining witness.
 - Sexual harassment
 - Hate violence
 - Harassment, threats, bullying, hazing, or intimidation, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering.
 - Terroristic threats against school officials, school property, or both.

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Please sign and return this page to school with your child.

I have read and discussed with my child the Olivenhain Pioneer Elementary Discipline Plan for 2020-2021.

Print Student's Name

Parent's Signature

**Student's Signature

Print Student's Teacher's Name

**Please review this handbook with your child and have them sign or print their name.